











Scoring Guidance – Organisation and Planning

Capacity to prioritise time and information in a structured and planned manner

| 1 Unsatisfactory | 2 Weak | 3 Typical | 4 Very Good | 5 Outstanding |
|--|---|--|--|---|
| Was unable to meet deadline of challenge |  | Tasks completed with reasonable time management |  | Managed time very effectively ensuring all tasks were completed |
| Was unable to structurally plan for approaching issues |  | Was able to formulate a reasonable plan for approaching issues |  | Made clear methodical plans to address all issues |
| Was unable to prioritise tasks presented |  | Was able to prioritise tasks appropriately |  | Prioritised clearly & efficiently based on needs and urgency |
| Did not utilise or recognise resources effectively |  | Made satisfactory use of resources |  | Made very efficient use of all available resources |
| Illogical, unsystematic approach to assessment |  | Good evidence of logical & systematic approach to assessment |  | Completely logical and systematic throughout the assessment |