

National Recruitment Scoring of Online Portfolio 2023
Personal Attribute: Organisation and Planning

Demonstrates capacity to provide and prioritise uploaded information in a structured and planned manner

| Unsatisfactory | Weak | Typical | Very Good | Outstanding |
|--|------|--|-----------|--|
| Haphazard or inaccurate structure to evidence and labelling of evidence for each domain | ↔ | Clear structure and clear labelling of evidence submitted for each domain | ↔ | Extremely clear structure and labelling of online evidence and appropriately indexed to navigate around portfolio easily |
| Insufficient evidence to substantiate domain score | ↔ | Appropriate evidence available to substantiate domain score | ↔ | High quality evidence available to substantiate domain score |
| Comments section was utilised but did not add any clarity to the assessment of the portfolio | ↔ | Made satisfactory use of comments section to aid assessment | ↔ | Made excellent use of comments section, making scoring of self assessment easy |
| Evidence was repeated across multiple domains. Portfolio was difficult to score | ↔ | Evidence showed reasonable breadth across all domains and was mostly easy to score | ↔ | No unnecessary repetition of evidence. Portfolio was easy to score |
| Additional Comments | | | | |
| Do not deduct points If comments section was not used by the candidate because there was no need to use it because of clear labelling of evidence. | | | | |
| Scoring | | | | |

Applicants start with 5 points. Deduct 1 point for any of the following (lowest score is 0)

1. More than 4 pieces of evidence per domain (except domain 3, where applicants may provide one piece of information per post.)
2. CV and or timeline missing
3. CV or timeline doesn't show all undergraduate and postgraduate posts
4. Repetition of same evidence in more than 1 domain
5. Inclusion of irrelevant evidence eg out of date course certificates
6. Inclusion of audits over 5 years old by time of appointment. (please see specific section 4 guidance on Quality Improvement)
7. Documents are illegible or difficult to read.

For more information on scoring refer to the Global Rating Organisational Score guidance document.